

Attachment 9.2.1



IllinoisCOM Grading Policy

DOCUMENT TITLE:	IllinoisCOM Grading Policy
APPROVAL DATE:	TBD
NEW OR REVISION	New
EFFECTIVE DATE:	TBD
SCOPE/APPLICABILITY:	All students enrolled in the D.O. program at IllinoisCOM during their pre-clinical (OMSI and OMSII) and clinical (OMSIII and OMSIV) years
RESPONSIBLE OFFICE:	Department of Academic Affairs
LAST AUDITED:	

PURPOSE

To outline the grading system and requirements for pre-clinical and clinical coursework at IllinoisCOM, ensuring consistent and fair evaluation of student performance.

DEFINITIONS

- COCA - Commission on Osteopathic College Accreditation
- COMAT - Comprehensive Osteopathic Medical Achievement Test
- ADP - Academic Development Plan
- APPC - Academic Progress and Promotion Committee

POLICY

1. Pre-Clinical (OMSI and OMSII) Grading
 - Grade Options: Students will receive a final grade of either Honors (H), Pass (P), or Fail (F) for each required pre-clinical course.
 1. Pass (P) will be awarded to students who earn at least 70% of available course points and satisfy all course requirements outlined in the syllabus
 2. Honors (H) will be awarded to the top 10% of students in each cohort based on the percentage of earned course points, and students must also satisfy all course requirements to receive Honors.
 1. Only first attempt exam scores will be used to determine Honors.
 3. Students who fail to meet these requirements will receive the grade of Fail (F) and require remediation.
2. Clinical (OMSIII and OMSIV) Grading
 - Grade Options: Students will receive a final grade of either Honors(H), Pass (P) or Fail (F) for each required rotation, course, sub-internship, or elective.



1. Pass (P) will be awarded to students who meet all clerkship grade requirements and pass the COMAT examination on the 1st or 2nd attempt.
 1. To achieve a grade of Pass, a student must receive a passing evaluation on the Clinical Competency Assessment, pass the COMAT examination on the first or second attempt, complete all required clerkship assignments, and complete all required evaluations.
 2. For core rotations, Honors (H) will be awarded to the top 10% of students in each cohort based on the first attempt COMAT score, completion of all clerkship requirements, and passing the Clinical Competency Assessment on the first attempt.
- Grade Requirements: Students who fail to complete the required elements of the clerkship in a timely manner will receive a grade of Fail (F) and require remediation.

PROCEDURE

1. Pre-Clinical Reassessment Process (OMSI and OMSII):
 - For skills-based assessment failures, students will be afforded a reassessment opportunity after attending a Review and Feedback session.
 - For students falling below 70% on the graded course requirements will be administered a cumulative written assessment reflective of the course objectives.
 - Students requiring reassessment are not eligible for Honors. If a student passes the reassessment, they will obtain 70% of the allotted points for that assessment but are not eligible for Honors.
 - Students who do not pass the reassessment opportunity will be assigned a failing (F) grade and referred to the APPC to develop an Academic Development Plan (ADP).
2. Pre-Clinical Remediation Process (OMSI and OMSII):
 - Students failing a course will be required to complete the requirements outlined in the Academic Development Plan prescribed by the APPC.
 - The ADP may include completion of additional coursework or assignments, required meetings with academic support teams, behavioral requirements to address learning deficiencies, and other requirements determined by the Course Lead.
 - Upon successful completion of the course remediation process as prescribed by the APPC/ADP, the student will receive a grade of Pass (P*), indicating a pass after remediation.
 - Students who do not successfully remediate the course failure will be referred to the APPC.
3. Clinical Reassessment Process (OMSIII and OMSIV):
 - Students who fail a COMAT examination on their first attempt will be allowed one additional attempt to pass at an individual expense to the student.
 - If a student passes the COMAT examination on the second attempt, they will receive a grade of Pass for the clerkship but are not eligible for Honors.
 - Students who fail the COMAT examination twice will receive a failing grade for the clerkship and be required to remediate the clerkship.
4. Clinical Competency Assessment Failure and Review Process:



- Students who receive a failing evaluation from their preceptors on the final Clinical Competency Assessment will receive a clerkship grade of Fail (F) and be required to formally remediate the clerkship.
 - The Clerkship Director will review the preceptor's evaluation and the student's progress within the clerkship to determine the appropriate remediated action(s).
 - If the Clerkship Director determines that the failing evaluation was due to factors beyond the student's control or that the student's performance does not warrant a failing grade, the Clerkship Director may override the preceptor's evaluation and assign a passing grade.
 - If the Clerkship Director determines the failing evaluation was appropriate, the final grade of Fail is assigned, and the student must remediate the clerkship.
5. Clinical Remediation Process (OMSIII and OMSIV):
- Students who fail a clerkship will be assigned a grade of Fail (F) and referred to the APPC to develop an Academic Development Plan (ADP).
 - The ADP may include additional clinical time with a different preceptor, completion of additional coursework or assignments, retaking the COMAT examination, and other requirements determined by the Clerkship Director.
 - Upon successful completion of the failure remediation, the student will receive a grade of Pass (P*), indicating a pass after remediation.
 - Students who do not successfully remediate the clerkship failure will be referred for follow-up according to published policies.

RESPONSIBLE PARTIES

- Course Directors
- Clerkship Directors
- Office of Academic Operations
- Office of Clinical Affairs
- Academic Progress and Promotion Committee (APPC)
- Department of Academic Affairs

